

BUDGET & PERFORMANCE PANEL - WORK PROGRAMME

Matter for consideration	Detail	Officer responsible/ External	Expected date of meeting
Financial Monitoring (to include an update on the financial position of Salt Ayre as well as Commercial Properties)	Work Programme Report 10 th July 2018	Financial Services Manager	Quarter 1 – 11 th September 2018 Quarter 2 – 13 th November 2018 Quarter 3 – 5 th February 2019.
Corporate Performance Monitoring (to include Compliments and Complaints Half Yearly Report as appropriate)	Work Programme Report 10 th July 2018	Chief Officer (Environment)	Quarter 1 – 11 th September 2018 Quarter 2 – 13 th November 2018 Quarter 3 – 5 th February 2019.
Key Performance Measures	Work Programme Report 10 th July 2018	Chief Officer (Environment)	Quarter 1 – 11 th September 2018 Quarter 2 – 13 th November 2018 Quarter 3 – 5 th February 2019.
Repairs and Maintenance Service (RMS)	That further reports on RMS (previously referred to in the report as APSE) be added to the Work Programme and be reported to the Panel as appropriate. Min. 14 (13 th Sep 16) refers. When considered, O&S Members to be invited to ask questions. Min. 50 (6 th Feb 18) refers.	Chief Officer (Environment)	13 th November 2018 (previously scheduled for 11 th September 2018).
Annual Stakeholder's Meeting (Note: Held at MTH)	Arranged as part of the budget consultation process. Other organisations invited to present their budget proposals.	Financial Services Manager	22 nd January 2019.
Treasury Management Strategy	The Panel's views to be sought regarding the proposed treasury	Financial Services Manager	5 th February 2019.

	management framework for 2019/2020.		
Economic Growth Strategy – issues relating to budget and performance.	Min. 7 refers – Work Programme Report - 11 th July 2017.	Economic Development Manager	To be considered in the new municipal year 2018/19.
Morecambe Area Action Plan – issues relating to budget and performance.	Min. 7 refers – Work Programme Report - 11 th July 2017.	Economic Development Manager	To be considered in the new municipal year 2018/19.
Canal Quarter (for Budget and Treasury Management issues).	Work Programme Report Min. 50 (6 th Feb 18) refers.	Financial Services Manager	To be considered in the new municipal year 2018/19.

Invitations to Cabinet Members

Cabinet Member and area of responsibility	Issue	Expected date of meeting
Councillor Blamire, Leader of the Council.	Corporate Performance Monitoring. Financial Monitoring. Key Performance Measures.	Quarter 1 – 11 th September 2018 Quarter 2 – 13 th November 2018 Quarter 3 – 5 th February 2019
Councillor Whitehead, Portfolio holder for Community Wealth Building, Finance, Revenues and Benefits, Performance Management.	Corporate Performance Monitoring. Financial Monitoring. Key Performance Measures.	Quarter 1 – 11 th September 2018 Quarter 2 – 13 th November 2018 Quarter 3 – 5 th February 2019
All Members of Cabinet.	Annual Stakeholder's Meeting.	22 nd January 2019

Outstanding Briefing Notes

Matter for Consideration	Date Requested/additional detail	Officer Responsible	Date Circulated
Procurement Strategy.	Further pre-scrutiny prior to the updated Procurement Strategy being presented to Cabinet.	Financial Services Manager.	To be considered in the new municipal year 2018/19.

	(Min. 8 (12 th July 2016) and 19 refers (8 th November 2016) – Action – briefing note to be provided).		
--	--	--	--